

## Ministry of Education Procedures for Admission

**Ministry of Education Approval (Applicable for learners entering Year 3 and above)** The Private Education Directorate of the Ministry of Education of Bahrain mandates that learners in Year 3 and above must adhere to the following procedures. **Please submit copies of all documents with the originals.**

### Transferring from another school in Bahrain

- Letter from parent/legal guardian stating the reason for transferring/changing schools.
- Most recent End of Year or End of Term original report stamped and signed by the issuing school.
- **original** transfer certificate and No Objection letter (clearly stating no fees are outstanding) stamped and signed by the issuing school. **Please also submit a copy.**
- Copy of CPR/ Iqama.

### Requirements for joining Quest School from outside Bahrain

**Please submit a CPR copy with the following documents:**

1. For all students relocating from GCC Countries (Saudi Arabia, Kuwait, UAE, Qatar, Bahrain and Oman): **original** transfer certificate and report card signed and signed and stamped by the school and also stamped by the ministry of education in the country of. **(Please also submit copies of all original documents).**
2. For all students relocating from other countries: **original** transfer certificate and report card signed and stamped by the school principal and stamped by a notary public office or the British council in the kingdom of. **(Please also submit copies of all original documents).**
3. For students relocating from all other countries:  
**Year 3 and up**  
**either**
  1. An apostille stamp on the **original** transfer certificate and report card. **or**
  2. Three stamps on the **original** transfer certificate and report card form:
    - a. Ministry of Foreign affairs in the country of issue or any lawyer.
    - b. Embassy of the country that issued the certificates in Bahrain or in any GCC country.
    - c. Ministry of Foreign affairs in the Kingdom of Bahrain – Manama Centre.

**(Please also submit copies of all original documents).** You must submit these **original** documents with **copies** to the Admissions department at Quest School Bahrain. The documents will then be submitted to the Private Education Directorate and the Transfer Approval form will be sent directly to Quest School Bahrain.